



Welcome to your LGBA profile.

Updating your information:

1. Log into this page <http://www.lgba.org/directory/sign-in/>
2. You will use the email that is on your band profile. Use the provided link to reset your password.
3. Once logged in you can update any outdated band information.
4. We will start using this for collecting dues in 2019. This will require the use of a credit/debit card. If you do not yet have one, you can get a [no-fee business debit card from PayPal](#).

Adding Calendar Events.

1. Once you are logged into your account as addressed above then open a new tab with this link <http://www.lgba.org/event-list/>
2. If you are logged in on the other tab you will see 3 options
 - a. Load Older Events
 - b. Show
 - c. Add New Event
3. If you only see the first two options, you are not logged in.
4. To add a new event click on the Add New Event button and add all the info.
5. You can categorize the event as just an event to Watch or an event that other LGBA members can join. If you wish to have people come march pride with your band or play in your concert, you should mark it as an "Event to Join" so other LGBA members know this. (If you wish to change an existing event, email me at content@lgba.org and I will fix it)
6. Submit events only for your own band (concerts, parades, etc). Please do not add external events.
7. All events will be approved or declined by the LGBA Board IT Committee prior to going live on the LGBA website. If you have questions about your content you can email content@lgba.org
8. If you need to make changes later to your event, log in and go to the event and click the Admin button and you will be able to make changes to your existing events.
9. You can post your events in any way you like but remember that this is the LGBA site and not your website so you want to make sure to include the following
 - a. Your band name
 - b. Link to your website
 - c. Links to your social media
 - d. Links to your LGBA Profile Page